



**St. Paul's Lutheran School**  
**1626 E. Broadway Ave.**  
**Enid, Oklahoma 73701**  
**(580) 234-6646 Fax: (580) 234-6692**  
**SCHOOL ENROLLMENT PACKAGE**  
**School Year: 2022-2023**



Here is the School Enrollment Package to enroll your child/ren into St. Paul's Lutheran School for the 2022-2023 school year. Most of the forms needed to enroll your child/ren are included in this packet. Please fill out all the forms as complete as possible. Download this form and click on the blue links to download each form. You can fill out the forms on your device and then email the package back to the school at: [office@stpaulsenid.com](mailto:office@stpaulsenid.com). Any questions about the data in the forms can be answered by the office at (580) 234-6646 between 8am-3pm.

You can use Adobe Sign PDFs at: <https://www.adobe.com/acrobat/online/sign-pdf.html> or you can sign the documents at the office. You can print the forms and fill in the information by hand if you wish. Bring them or mail them to the office at 1626 E. Broadway Ave., Enid, Oklahoma 73701. There may be other forms if special needs arise. We'll let you know as we finalize the enrollment process. Here is a list of the included forms: *(check each step off as you complete each item)*

Download and read the [Parent Handbook](#) (click on the blue link!)

Sign the bottom of this sheet and return to office after reading the handbook.

*(watch this instructive video about Electronic Signature):* <https://www.youtube.com/watch?v=3tqb1htxz1k>

Next is the [Home Language Survey](#) *(this is a fill-able PDF form, fill out the top half, sign and return to office)*

Next is the [School Registration Form](#) 2 pages *(this is a fill-able PDF form, sign and return to office)*

Next is the [Before & After Care form](#) *(Optional, this is a fill-able PDF form, sign and return to office)*

Next is the [Financial Agreement](#) *(See the [School Enrollment Fee Schedule](#), call the office for help, this is a fill-able PDF form, sign and return to office)*

Next is the [School Medication Request](#) 2 pages *(this is a fill-able PDF form, sign and return to office)*

- **For Prescriptions print this form out and take it to your doctor, or email this form to your doctor (they will fill in their part and fax it back to the office at: (580) 234-6692**

Next is the [Authorization to Pick Up](#) *(this is a fill-able PDF form, sign and return to office)*

Next is the [Field Trip Emergency Medical Release](#) *(this is a fill-able PDF form, sign and return to office)*

Next is the [Fair Use Agreement](#) *(this is a fill-able PDF form, sign and return to office)*

Next is the [Authority to Transfer Education Records form](#). *(Optional, this is a fill-able PDF form, sign and return to office)*

Last is the [Financial Aid Application](#) 3 pages *(Optional, this is a fill-able PDF form, sign and return to office)*

St Paul's Lutheran School is partnering with MySchoolWorx for the 2022-2023 school year. MySchoolWorx gives parents an instant look at what is going on in the classroom. As a parent, you will be able to see what is being covered in each class. You will also have access to your student's current grades. The 1<sup>st</sup> - 5<sup>th</sup> grade classes will have access this coming year, but to have the access you will also need to click on the [MySchoolWorx Online Enrollment](#) button found on the website link:

<https://stpaulsenid.com/school-enroll-on-line/>

There is an app for your phone. To download: <https://msw-app-preview.pagedemo.co/>

Let's plan on a great upcoming school year here at St. Paul's Lutheran School!!

**Parent / Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_**

I have read and understand the parent Handbook. Paste signature here or After printing sign here return to office