



**St. Paul's Lutheran School**  
 1626 E. Broadway Ave.  
 Enid, Oklahoma 73701  
 (580) 234-6646 Fax: (580) 234-6692  
**AUTHORITY TO TRANSFER EDUCATION RECORDS**



# AUTHORITY TO TRANSFER EDUCATION RECORDS

*USE TAB KEY INSTEAD OF ENTER KEY TO ADVANCE THROUGH DOCUMENT.*

<b>To:</b>	
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School District

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Street Address

City

State

Zip

In accordance with the Family Education Rights and Privacy Act (FERPA), 34 CFR 99.31, transfer of education records is requested for:

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Name of Child

Grade

Birthdate MM/DD/YYYY

Request for education records includes, but is not limited to: health, grades, cumulative, and special education records.

**MAIL TO: ST. PAUL'S EVANGELICAL LUTHERAN CHURCH**  
**1626 E BROADWAY AVE.**  
**ENID, OK. 73701-4539**

You can use Adobe Sign PDFs at: <https://www.adobe.com/acrobat/online/sign-pdf.html> or you can sign the documents at the office. watch this instructive video about Electronic Signature): <https://www.youtube.com/watch?v=3tqb1htxz1k>

**Parent / Guardian signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Agree to the above information, paste signature here or After printing sign here return to office.